

**REGULAR MEETING OF  
THE RIVERSIDE COUNTY  
COMMUNITY HEALTH CENTERS BOARD (CHCB)**

August 14, 2019 at 11:30 AM

RUHS Medical Center Education Building Magnolia Room A & B  
26520 Cactus Avenue, Moreno Valley, CA 92555

***PUBLIC INPUT AT THE COMMUNITY HEALTH CENTERS BOARD MEETINGS***

*The meeting of the Community Health Center Board is open to the public. Any member of the public may address this meeting of the Community Health Center Board on any items appearing on the Agenda by raising their hand to be recognized by the Chair, or Acting Committee Chairperson, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A three-minute limitation shall apply to each member of the public, unless such time is extended by the Chair. No member of the public shall be permitted to "share" his/her three minutes with any other member of the public.*

**AGENDA**

*Mission ~ to provide and/or support the delivery of comprehensive, culturally competent, quality primary health care services to the low-income and the underserved population.*

- I. **Call to Order** (A. Garcia, Chair)
- II. **Board Introductions & Comments**
- III. **Comments from the Public**
- IV. **Adoption and Approval of Minutes (ACTION)** (A. Garcia, Chair)
- V. **Chairman Report** (A. Garcia, Chair)
  1. Board Training Review: *Health Center Program Governing Workbook* from the National Association of Community Health Centers
    - a. Questions regarding August reading: Chapters 1-3 (Pages 1-31)
    - b. September 2019: Chapters 4-6 (Pages 32-59)
- VI. **Chief Executive Officer Report** (J. Cruikshank, Interim Chief Executive Officer)
  1. Report (Receive and File)
  2. Updates to Service Sites and Catchment **(ACTION)**
  3. Riverside County Needs Assessment
  4. CHC Needs Assessment Policy & Procedure **(ACTION)**
  5. Location/ Hours Policy **(ACTION)**
  6. Update of CHC Hours of Operation **(ACTION)**
  7. Annual Work Plan Review
  8. Santa Barbara Webinar
  9. Recognition from Board of Supervisors on August 6<sup>th</sup>
- VII. **Operations Report** (J. Morris, Director of Ambulatory Care)
  1. Report (Receive and File)

## VIII. Board Committee Reports

1. Finance Committee (*C. Briseno*)
  - a. Report (Received and File)
  - b. June Visit Count Review
  - c. Update on Committee Chair
  - d. Discussion on Finance Committee Meetings
2. Membership/Nominating/Bylaws Committee (*J. Zamora*)
  - a. Report (Received and File)
  - b. Amend Bylaws
    1. Amendment to bylaws **(ACTION)**
3. Quality Committee (*Dr. Tsang*)
  - a. Report (Received and File)
  - b. Quality Policies **(ACTION)**
    1. Complaints/Grievances Policy **(ACTION)**
    2. Incident Reporting Policy **(ACTION)**
    3. Patient Privacy- HIPPA Policy **(ACTION)**
    4. Patient Medical Records Policy **(ACTION)**
    5. Peer Review Policy **(ACTION)**
  - c. Quality Plan **(ACTION)**
4. Medical Services (*Dr. Tsang*)
  - a. Report (Received and File)
  - b. Credentialing Acceptance and Privilege Approval: **(ACTION)**  
Recommended Appointments by Credentialing Committee:
    1. Wade Faerber, DO (Orthopedics)
    2. Rebecca Moellmer, DPM (Podiatry)
    3. Kelly Miranda, PA (Orthopedics)
    4. Bret Powers, DO (Orthopedics)
    5. Michael French, DO (Orthopedics)Recommended Reappointments by Credentialing Committee:
    1. Katia Alfaro-Felix, MD (Family Medicine, Corona CHC)
    2. Shannon Allen, NP (Hemet CHC)
    3. Annette Anderson, NP (Perris CHC)

4. Marlene Jackson, NP (Palm Springs CHC)
5. Peter Lee, MD s(Family Medicine, Rubidoux CHC)
6. Geoffrey Leung, MD (Family Medicine)
7. Kristine Nicolas, MD (Internal Medicine, Rubidoux CHC)
8. Tin San, MD (Pediatrics, Perris CHC)
9. Gita Tavassoli, MD (Family Medicine, Rubidoux CHC)
10. Shunling Tsang, MD (Family Medicine, Moreno Valley CHC)
11. Kenoye Uku, MD (Internal Medicine, Riverside Neighborhood CHC)

Resignations/ Withdrawal\*:

1. Meagan Tucker, PhD (Jurupa CHC)
2. Eric Esparza, PA (Perris CHC)

IX. **Board Member Comments**

X. **Requested Items for September Agenda**

XI. **Adjournment**

*NEXT MEETING: Wednesday, September 11, 2019*



**Community Health Centers Board**

**Membership/Nominating/Bylaws Committee Meeting Agenda**

RUHS Medical Center, Education Center, Magnolia Rooms A & B

26520 Cactus Avenue

Moreno Valley, CA 92555

August 14, 2019

9:00a.m. – 10:00 a.m.

*Members: Joe Zamora (Committee Chair), Tonya Geiger, Vicki Redding, Christine Bromley, Priscilla Romero, Art Garcia, Arnold Tabuenca*

*Staff: Jen Cruikshank*

*Counsel: Marty Knutson*

Agenda Items

- I. Call to order
- II. Roll call
- III. Adoption and Approval of July 2019 Meeting Minutes **(ACTION)**
- IV. Comments from the Public
- V. New Membership Applications
  - a) Alonzo Barrera
  - b) Dr. Richard Rajaratnam
- VI. Member Application Form Review
- VII. Outreach
  - i) Update on County of Riverside, Board Committees and Commission Vacancies
  - ii) Membership Marketing Update
- VIII. Amendments to Bylaws
  - a) Amendments to Bylaws **(ACTION)**
- II. New Members
  - a) Mentors for new members
  - b) Board training for new members
- III. Board Members Comments
- IV. Requested Items for September Agenda
- V. Adjournment



**Community Health Centers Board  
Quality Committee Meeting Agenda**

RUHS Medical Center, Education Center, Magnolia Rooms A & B  
26520 Cactus Avenue  
Moreno Valley, CA 92555  
August 14, 2019  
9:00 a.m. – 10:00 a.m.

*Members: Steve Otta (Committee Chair), Joe Zamora, Tonya Geiger, Priscilla Romero, Art Garcia, Cleo Briseno, Greg Rodriguez, Dr. Arnold Tabuenca*  
*Staff: Jen Cruikshank, Dr. Shunling Tsang*

Agenda Items

- I. Call to order
- II. Roll call
- III. Adoption and Approval of May Meeting Minutes (**ACTION**)
- IV. Comments from the Public
- V. Quality Improvement Board Reports:
  - a) Clinical Outcomes/ Patient Data
  - b) Incidents
  - c) Grievances
  - d) Patient Satisfaction
- VI. Quality Policies (**ACTION**)
  - a) Complaint/Grievances Policy (**ACTION**)
  - b) Incident Reporting Policy (**ACTION**)
  - c) Patient Privacy- HIPPA Policy (**ACTION**)
  - d) Patient Medical Records Policy (**ACTION**)
  - e) Peer Review Policy (**ACTION**)
- VII. Quality Plan (**ACTION**)
- VIII. Board Members Comments
- IX. Requested Items for November Agenda
- X. Adjournment