

**REGULAR MEETING OF
THE RIVERSIDE COUNTY
COMMUNITY HEALTH CENTER BOARD (CHCB)**

January 9, 2019 at 11:30 AM

RUHS Medical Center Education Building Magnolia Room A & B
26520 Cactus Avenue, Moreno Valley, CA 92555

PUBLIC INPUT AT THE COMMUNITY HEALTH CENTER BOARD MEETINGS

The meeting of the Community Health Center Board is open to the public. Any member of the public may address this meeting of the Community Health Center Board on any items appearing on the Agenda by raising their hand to be recognized by the Chair, or Acting Committee Chairperson, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A three-minute limitation shall apply to each member of the public, unless such time is extended by the Chair. No member of the public shall be permitted to "share" his/her three minutes with any other member of the public.

Meeting Minutes

Mission ~ to provide and/or support the delivery of comprehensive, culturally competent, quality primary health care services to the low-income and the underserved population.

I. **Call to Order** at 11:35 am (B. Corindia, Chair)

II. **Board Introductions & Comments**

Board Members Present: B. Corindia, G. White, T. Geiger, S. Otta, A. Garcia, C. Bromley, J. Cruikshank, V. Redding, P. Romero, F. Drewette, C. Kelliher, D. Fleming, C. Briseno

Staff Present: J. Robbins, N. Jimenez, G. Leung, S. Tsang, M. Wilcox, B. Robertson-Tucker

Counsel: M. Knutson

Board Members Absent: C. Randle, J. Zamora

Guests: Lynette Beckedahl, Melinda Drake, Kimberly Arnett

III. **Chairman Report** (B. Corindia, Chair)

B. Corindia reminded the board that members cannot serve on another FQHC board, as it could be perceived as a conflict of interest. A. Garcia informed the board that he will be resigning as a board member from MFI Recovery as they are applying to be a look-a-like.

IV. **Adoption and Approval of Minutes**

The regular meeting of the Community Health Center Board - December 2018 meeting minutes were reviewed. **Motion to approve: V. Redding, 2nd: D. Flemming**

Ayes: B. Corindia, G. White, T. Geiger, S. Otta, A. Garcia, C. Bromley, J. Cruikshank, V. Redding, P. Romero, F. Drewette, C. Kelliher, D. Fleming, C. Briseno

Nays: None.

Absent: J. Zamora, C. Randle

V. **Chief Executive Officer Report** (J. Robbins, Chief Executive Officer)

J. Robbins orally reported to the board and answered questions in regards to her written report, which was distributed previously. CEO report attached to these minutes for reference (page 3). Dr. Tsang provided a verbal update on measures/outcomes.

J. Robbins requested an approval to submitted the Budget Period Renewal Grant due January 11, 2019. **Motion to approve: A. Garcia, 2nd: S. Otta**

Ayes: B. Corindia, G. White, T. Geiger, S. Otta, A. Garcia, C. Bromley, J. Cruikshank, V. Redding, P. Romero, F. Drewette, C. Kelliher, D. Fleming, C. Briseno

Nays: None.

Absent: J. Zamora, C. Randle

VI. **Comments from the Public** (B. Corindia, Chair)

Lynette Beckedahl, Melinda Drake, and Kimberly Arnett from MFI recovery shared about their organization.

VII. **Board Committee Reports** (*Committee Chairs*)

1. **Executive Committee** (*B. Corindia*)

B. Corindia requested a motion to approve the 2019-committee members attached to these minutes as reference (page 4).

Motion to approve: S. Otta, 2nd: A. Garcia

Ayes: B. Corindia, G. White, T. Geiger, S. Otta, A. Garcia, C. Bromley, J. Cruikshank, V. Redding, P. Romero, F. Drewette, C. Kelliher, D. Fleming, C. Briseno

Nays: None.

Absent: J. Zamora, C. Randle

2. **Finance Committee** (*G. White*)

G. White reported to the board that there is an increase in expenses of supplies/facilities due to the new sites. The committee approved the presented the budget that will be submitted to HRSA on 1/11/19 for the Budget Period Review (BPR).

3. **Medical Services** (*G. Leung*)

G. Leung updated the board on provider site assignments, Behavioral Health Integration and the Recruitment Matrix.

VIII. **Board Training** (*M. Wilcox*)

Board Composition Training was led by M. Wilcox; the board found it very informative.

IX. **Round Table**

None.

X. **Adjournment** at 12:49pm (*B. Corindia, Chair*)

XI.

NEXT MEETING:

Wednesday, February 13, 2019

RUHS Medical Center Education Building

Magnolia Room A & B

26520 Cactus Avenue, Moreno Valley, CA 92555

Respectfully submitted by

Co-signed by

Noemi Jimenez, Recording Secretary

Barry Corindia, Board Chair

Board of Directors

CEO report

January 9, 2019

This month we continue to focus on several key areas of function, which are the patient visit redesign and continuously working to maintain our relationship with the Bureau of Primary Care.

Patient Visit Redesign

The CHC's are continuing to grow and offer more services. A re-engineering of the patient visit is in progress. Many of the operational "opportunities for improvement" are based on the lack of standardization of our workflow. Our focus is on serving our patients while ensuring that all staff and providers work to the top of their license.

Maintaining the relationship with the Bureau of Primary Care

The Budget Period Renewal Grant is due January 11; this is the annual report to HRSA to continue our grant funding. It will be presented to the Board for approval before submission.

The Uniform Data Systems (UDS) report is due to HRSA by February 15. All health centers submit this annual data on a calendar basis. This report is used to inform Congress and the public of health center performance and operations. It is also used to determine base grant adjustments.

2019 Board Committees

❖ **Recording Secretary:** Noemi Jimenez

Executive Committee

Barry Corindia, Chair
George White
Craig Kelliher
Jennifer Cruikshank
▪ Joan Robins

Membership/ Bylaws/Nominating Committee

Joe Zamora, Chair
Barry Corindia*
Tonya Geiger
Cleo Briseno
Craig Kelliher
George White
▪ Joan Robbins
▪ Marty Knutson

Finance Committee

George White, Chair
Barry Corindia*
Art Garcia
Jennifer Cruikshank
Chris Bromley
Fred Drewette
▪ Joan Robbins

QA/QI Committee

Craig Kelliher, Chair
Barry Corindia*
Steve Otta
Priscilla Romero
Vicki Redding
Denise Flemming
▪ Joan Robbins

***The Chairman of the CHCB is an ex-officio member of all Board committees**