

**REGULAR MEETING OF THE RIVERSIDE COUNTY  
COMMUNITY HEALTH CENTER BOARD (CHCB)**

February 13, 2019, at 11:30 AM  
RUHS Medical Center Education Building Magnolia Room A & B  
26520 Cactus Avenue, Moreno Valley, CA 92555

***PUBLIC INPUT AT THE COMMUNITY HEALTH CENTER BOARD MEETINGS***

*The meeting of the Community Health Center Board is open to the public. Any member of the public may address this meeting of the Community Health Center Board on any items appearing on the Agenda by raising their hand to be recognized by the Chair, or Acting Committee Chairperson, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A three-minute limitation shall apply to each member of the public unless such time is extended by the Chair. No member of the public shall be permitted to "share" his/her three minutes with any other member of the public.*

**Meeting Minutes**

*Mission ~ to provide and/or support the delivery of comprehensive, culturally competent, quality primary health care services to the low-income and the underserved population.*

I. **Call to Order** at 11:30 am. (B. Corindia, Chair)

II. **Board Introductions & Comments**

*Board Members Present: B. Corindia, G. White, T. Geiger, S. Otta, A. Garcia, C. Bromley, C.*

*Kelliher, D. Fleming, C. Briseno, P. Romero, J. Zamora*

*Staff Present: J. Robbins, N. Jimenez, G. Leung, B. Robertson-Tucker, J. Brock*

*Counsel: M. Knutson*

*Board Members Absent: C. Randle, V. Redding*

*Guests: Greg Rodriguez, Mark Wilcox, Robin Reed, Kim Trone, Shelby Armen*

III. **Chairman Report** (B. Corindia, Chair)

B. Corindia informed the board that the CHCs would be hiring an outside law firm: Feldsman Tucker on behalf of the County. M. Knutson objected and B. Corindia concluded that due to the conflicting reports, he would clarify the issue and bring information back to the board.

IV. **Adoption and Approval of Minutes**

The regular meeting of the Community Health Center Board - January 2019 meeting minutes were reviewed.

**Motion to approve: A. Garcia, 2<sup>nd</sup>: D. Fleming**

**Ayes:** B. Corindia, G. White, T. Geiger, S. Otta, C. Bromley, P. Romero, C. Kelliher, C. Briseno, J. Zamora, A. Garcia, D. Flemming

**Nays:** None.

**Absent:** V. Redding, C. Randle

V. **Chief Executive Officer Report** (J. Robbins, Chief Executive Officer)

J. Robbins orally reported to the board and answered questions in regards to her written report, which was distributed previously. CEO report attached to these minutes for reference (page 3).

J. Robbins requested a motion to approve the CHC Sliding Fee Discount Scale aligning with the new Federal Poverty Level guidelines.

**Motion to approve: A. Garcia, 2<sup>nd</sup>: S. Otta**

**Ayes:** B. Corindia, G. White, T. Geiger, S. Otta, A. Garcia, C. Bromley, J. Zamora, P. Romero, C. Kelliher, D. Fleming, C. Briseno

**Nays:** None.

**Absent:** V. Redding, C. Randle

VI. **Comments from the Public** (B. Corindia, Chair)

Greg Rodriguez introduced himself to the board as he has applied to become a board member. G. Rodriguez shared his history with RUHS and his work in the Coachella Valley. Riverside County currently employs him under Supervisor Manuel Perez as the Government Affairs and Public Policies Advisor. G. Rodriguez serves presently on the board of the Desert Aids Project, and he would be willing to resign if necessary.

Dr. Geoffrey Leung shared a patient satisfaction story in which the patient's parent was thankful that the clinic housed all of the services her child needed including behavioral health and praised the clinic staff for being helpful throughout the process.

VII. **Board Committee Reports** (*Committee Chairs*)

1. **Executive Committee** (*B. Corindia*)

B. Corindia requested a motion to accept two board resignations.

a. Fred Drewette, Board Member:

**Motion to accept the board resignation for Fred Drewette: A. Garcia, 2<sup>nd</sup>: S. Otta**

**Ayes:** B. Corindia, G. White, A. Garcia, C. Bromley, P. Romero, C. Kelliher, D.

Fleming, C. Briseno, P. Romero, S. Otta

**Nays:** J. Zamora, T. Geiger

**Absent:** V. Redding, C. Randle

b. Jennifer Cruikshank, Secretary:

**Motion to accept the board resignation for Jennifer Cruikshank: S. Otta, 2<sup>nd</sup>: A. Garcia**

**Ayes:** B. Corindia, G. White, A. Garcia, C. Bromley, P. Romero, C. Kelliher, D.

Fleming, C. Briseno, P. Romero, S. Otta

**Nays:** J. Zamora, T. Geiger,

**Absent:** V. Redding, C. Randle

2. **Finance Committee** (*G. White*)

G. White reported to the board that the year to date and December numbers are included in the reports, he noted that we are still operating at a significant operating loss due to the new sites and rate setting. Scheduling modifications have increased patient visits by 40%. Audited financials will be presented to the board at the next meeting.

VIII. **Round Table**

None.

IX. **Adjournment** at 12:02 pm (*B. Corindia, Chair*)

*NEXT MEETING:*

*Wednesday, March 13, 2019*

*RUHS Medical Center Education Building*

*Magnolia Room A & B*

*26520 Cactus Avenue, Moreno Valley, CA 92555*

*Respectfully submitted by*

*Co-signed by*

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*Jennifer Brock, Recording Secretary*

*Barry Corindia, Board Chair*

**Community Health Center Board  
Executive Committee Meeting  
February 13, 2019  
10:00 a.m. – 11:00 a.m.**

	<b>Agenda Item</b>	<b>Discussion/ Recommendations</b>	<b>Presenter</b>
I.	<b>Call to Order</b>	The meeting was called to order at 10:01 am by B. Corindia.	B. Corindia
II.	<b>Roll Call</b>	Members present: B. Corindia, C. Kelliher, G. White, A. Garcia Staff: J. Robbins, N. Jimenez, J. Brock Guests: M. Wilcox, K. Trone, C. Bromley	
III.	<b>Review of Meeting Minutes</b>	Meeting minutes from December were reviewed; <b>Motion to approve: G. White; 2<sup>nd</sup> C. Bromley</b> <b>Ayes:</b> C. Kelliher, B. Corindia, G. White, C. Bromley, A. Garcia <b>Nays:</b> None. <b>Absent:</b> None.	B. Corindia
IV.	<b>Comments from the Public</b>	K. Trone thanked the CHCB for sending clinic resources to the Sierra Dawn event in Hemet for seniors and caregivers on February 20, 2019.	B. Corindia
V.	<b>Accept Resignations:</b> a. Fred Drewette b. Jennifer Cruikshank	B. Corindia proposed a motion to approve two board resignations and to forward them to the full board: a. Fred Drewette: <b>Motion to approve resignation of Fred Drewette and forward to the full board: G. White; 2<sup>nd</sup> C. Kelliher</b> <b>Ayes:</b> C. Kelliher, B. Corindia, G. White, C. Bromley, A. Garcia <b>Nays:</b> None. <b>Absent:</b> None.  b. Jennifer Cruikshank: <b>Motion to approve resignation of Jennifer Cruikshank and forward to the full board: C. Kelliher; 2<sup>nd</sup> G. White</b> <b>Ayes:</b> C. Kelliher, B. Corindia, G. White, C. Bromley, A. Garcia <b>Nays:</b> None. <b>Absent:</b> None.	B. Corindia
VI.	<b>Requested items for March Agenda</b>	A. Garcia would like to include in the March agenda the election to fill the secretary position and to vacate C. Randall's seat since she has not attended meetings due to illness for a year and a half.	
VII.	<b>Open Discussion</b>	C. Bromley informed the board that if the meetings were changed to the evening, as previously discussed; it would be difficult for her to attend. A. Garcia also stated he would like the board meetings to remain at the current time.	
VIII.	Meeting Adjourned at 10:06 am		

**Community Health Center Board  
Finance Committee Meeting  
February 13, 2019  
9:00 a.m. – 10:00 a.m.**

	<b>Agenda Item</b>	<b>Discussion/ Recommendations</b>	<b>Presenter</b>
I.	<b>Call to Order</b>	G. White called the meeting to order at 9:01 am.	G. White
II.	<b>Roll Call</b>	Members: G. White, B. Corindia, C. Bromley Staff: J. Robbins, N. Jimenez, J. Brock Guest: M. Wilcox	
III.	<b>Review of Meeting Minutes</b>	Meeting minutes from January were reviewed; <b>Motion to approve: B. Cordina; 2<sup>nd</sup> C. Bromley</b> <b>Ayes-</b> G. White, B. Corindia, C. Bromley <b>Nays-</b> None <b>Absent-</b> A. Garcia	G. White
IV.	<b>Comments from the public</b>	None.	
V.	<b>Monthly Financial Summary Review</b>	December financials were reviewed and discussed. J. Robbins explained that there have been many operational changes to correct our financials and there will be significant changes in the January reports.	G. White
VI.	<b>Discussions:</b> a) <b>Approvals of Contracts, Leases, and MOU's</b> b) <b>Approval of Budgets</b> c) <b>New Sites Jurupa, Perris and Palm Springs</b>	J. Robbins clarified that any contracts, leases, or MOU's, are the responsibility of the Board and will be reviewed and approved by the Board moving forward.  J. Robbins also explained that for the new sites M. Wilcox would be assisting with the change of scopes. The new building for the Perris clinic will have a budget and needs assessment completed. M. Wilcox will be putting together a full budget for the new sites including the rents and staffing. The budgets for the MOB building will be rescheduled to March 2019.	
VII.	<b>Requested Items for March Agenda</b>	County Audit Results will be provided by J. Zamora.	
VII.	<b>Open Discussion</b>	J. Robbins informed the board that the visits counts for January 2019 have increased by 4,700.	
IX.	Meeting Adjourned at 9:10 am.		

	<b>Agenda Item</b>	<b>Discussion/ Recommendations</b>	<b>Presenter</b>
I.	<b>Call to Order</b>	The meeting was called to order at 12:10 pm by J. Slayton.	J. Slayton
II.	<b>Roll Call</b>	J. Slayton, G. White, B. Corindia, J. Robbins, C. Briseno, C. Bromley, P. Romero, A. Garcia, J. Cruikshank, J. Zamora, M. Knutson, N. Jimenez	
III.	<b>Review of Meeting Minutes</b>	Meeting minutes from June were reviewed; <b>Motion to approve: C. Briseno; 2<sup>nd</sup> C. Bromley; all in favor.</b>	J. Slayton
III.	<b>Existing Board Composition</b>	<p>J. Slayton discussed the current board composition and future needs. J. Slayton reminded the committee that per the bylaws four county members are to form part of the board, which includes a representative from each County Department: Public Health, Behavioral Health, RUHS, and Mental Health. Additionally, HRSA requirements state that 51% of the board should be consumers.</p> <p>P. Romero suggested that board members qualifications should be determined; A. Garcia suggested requiring a cv/resume as part of the application process, however it was acknowledge that some may not have one, therefore it should be reviewed case by case. J. Slayton will work with J. Robbins and the committee to develop a plan for the future as the CHC continues to grow.</p>	J. Slayton
IV.	<b>Board Member Renewal</b>	Priscilla Romero, four year term renewal recommendation; <b>Motion to approve: C. Briseno; 2<sup>nd</sup> C. Bromley; all in favor.</b>	
V.	<b>Prospective Members</b>	<p>Four prospective board member applications were reviewed and discussed:</p> <ol style="list-style-type: none"> <li>1. Ismae Zelaya; Conference call was held, to discuss her interest in joining the board; <b>Motion to recommend for approval: C. Briseno; 2<sup>nd</sup> C. Bromley; all in favor.</b></li> <li>2. Fred Drewette <b>Motion to recommend for approval: C. Bromley; 2<sup>nd</sup>C. Briseno; all in favor.</b></li> <li>3. Craig Kelliher; <b>Motion to recommend for approval: C. Briseno; 2<sup>nd</sup> C. Bromley; all in favor.</b></li> <li>4. Dr. Fleming; <b>Motion to recommend for approval: C. Briseno; 2<sup>nd</sup> C. Bromley; all in favor.</b></li> </ol>	
	Meeting Adjourned at 1:10 pm		